

5 Field Lane
London
W1 6AA

10th January 2020

Dear Miss Harper,

I will make a positive contribution to our school by being helpful.

These are the ways I will help. I will show my partner what to do and help them when they are stuck. I will give things out for my teacher. I will tidy my table and my classroom at home time.

Our school will be better because people will be happier.

Yours sincerely,

Jack Smith

